

Workforce Development Specialist

Clark County Department of ADS has an opening for a full time Workforce Development Specialist. The Workforce Development Specialist is responsible for conducting vocational assessments and creating employment opportunities for program participants through job development which includes: implementing job development strategies, assessing needs of program participants, and matching eligible jobseekers with appropriate employer/jobs.

This position requires a Bachelor's Degree in Human Services, Vocational Rehabilitation, Business Administration or related field and two years of vocational rehabilitation experience; or an equivalent combination of education and experience. Outside sales experience preferred.

This position requires successfully passing criminal and caregiver background checks, pre-employment and annually thereafter. Frequent travel and a valid driver's license are required.

Along with a competitive wage, this position qualifies for a full county benefit package including health, dental, and vision, Wisconsin Retirement System with County match, disability, paid time off and paid holidays.

Please submit a cover letter, resume, and Clark County employment application to Janilee Zvolena, Personnel Manager, 517 Court Street- Room 205, Neillsville, WI 54456 or apply online at www.co.clark.wi.us. Applications will be accepted until **4:00 p.m. on Friday May 29, 2020.**

Clark County is a CRC/EOE/ADA employer